

# Kalgoorlie-Boulder Airport Safety and Security Information Sheet



## Welcome to the Kalgoorlie-Boulder Airport

*In the interests of your safety and the safety of others, we would request you take a few minutes to thoroughly read this information sheet. If there is anything unclear, please ask.*

*(This sheet must be read and signed by VIC holders, visitors and those working landside)*

### Parking

Parking at the airport for the first 24 hours is free, with a charge of \$10 per day for each subsequent 24 hours or part thereof.

A valid ticket must be displayed at all times, even if you are staying less than 24 hours.

### Safety

Safety is everybody's business, including yours. Please respect the welfare of not only yourself but of those around you:

- You must follow and obey all safety and advisory signs throughout the terminal and airport surrounds.
- The speed limit across the front of the terminal is 20km/h.
- Follow pathways and safe walk areas at all times.
- All persons entering areas of the terminal, other than the administration offices and car park are required to wear high visibility vests.
- There is absolutely no smoking airside and within the terminal building.

### Hazard and Incident Reporting

You are required to report any incidents, no matter how minor they may seem, immediately to the airport supervisor. This includes any injuries to persons, near misses and hazards.

### Emergency Procedures

In an emergency, immediately contact the airport supervisor on 0417 909 506 who will then contact the appropriate emergency services agency for assistance. If you are unable to contact the airport supervisor, phone 000.

Notify others, assist those in need and leave the area.

In the case of a fire, don't attempt to put the fire out unless you have received training and it is safe to do so. Fire Wardens will assume an active role in the resolution of a fire emergency situation in the airport terminal.

Evacuation plans are displayed at various locations around the terminal building showing muster points and locations of the first aid equipment.



## Security

The Kalgoorlie-Boulder Airport is security controlled and all workers, including visitors, must comply with the:

- Aviation Transport Security Act 2004
- Aviation Transport Security Regulations 2005

All doors and gates leading airside must be closed and/or locked at all times unless you are entering or exiting.

If you see any baggage unattended, report this to a member of airport staff immediately.

## Access Information

If you require access airside, and you do not hold a current ASIC, you will need to obtain a VIC pass and be under escort by an ASIC holder at all times.

Your VIC pass will then need to worn so it is visible at all times and returned to your escort once you return landside.

No pass is required if you remain landside.

## Drug and Alcohol Management Plan

Random alcohol breathalyser testing can occur at any time. This is in line with the airport's Drug and Alcohol Management Plan to ensure the health, well-being and safety of persons in and around the airport.

## Airport Staff Contact Details

### ADMINISTRATION

|                                |                              |
|--------------------------------|------------------------------|
| Airport Manager                | 08 9093 3436 or 0418 948 475 |
| Airport Compliance Coordinator | 08 9093 0244 or 0418 197 360 |

### OPERATIONS

|                            |              |
|----------------------------|--------------|
| Airport Supervisor         | 0417 909 506 |
| Airport Senior Groundsman  | 0417 542 586 |
| Airport Operations Officer | 0447 316 601 |

Thank you for reading the Kalgoorlie-Boulder Airport Safety and Security Information Sheet. If you have any questions please ask.

Enjoy your visit!

**I have read, understand and agree to abide by the terms outlined in this document:**

**Name:** \_\_\_\_\_

**Sign:** \_\_\_\_\_

**Date:** \_\_\_\_\_